



THE INDEPENDENT COMMISSION OF INVESTIGATIONS

Applications are invited to fill the following position within the Commission:

CRIME SCENE EXAMINER (GMG/SEG 3) – TEMPORARY (HEADQUARTERS)

Job Summary

The incumbent is responsible for the evaluation of crime scenes using various types of equipment and collecting, securing, preserving, packaging and maintaining chain of custody for all physical evidence. The incumbent is also responsible for submitting physical evidence for scientific evaluation and comparison to the Institute of Forensic Science and Legal Medicine Unit. He/she must also prepare detailed reports on the observations and activities at the scenes to include scene analysis and reconstruction for the Commission, and testify in court.

Responsibilities include, but not limited to:

- Managing and surveying scenes and reconstructing the events of crimes;
- Processing incident scenes;
- Collecting gunshot residue stubs when applicable;
- Attending post mortems, collecting evidence from Pathologists and taking fingerprints (when applicable);
- Preparing and compiling scene reports and statements which can be tendered for court proceedings;
- Preparing Lab Submission Forms and submitting exhibits;
- Maintaining chain of custody and securing exhibits that are not submitted for forensic analysis;
- Maintaining and updating system logs for processing, indexing, and tracking investigative information;
- Providing expert testimony in court hearings.

Minimum Required Qualifications and Experience

- Certification in Crime Scene Investigations from an accredited institution or police force;
- Undergraduate degree in Natural Science, Forensic Science, Chemistry, Bio Chemistry or Management Studies;
- At least three (3) years working experience in investigations.

Specific Knowledge Required

- Comprehensive knowledge of crime scene management, investigative policies, intelligence gathering techniques and prescribed investigative techniques;
- Working knowledge of applicable criminal laws, rules of criminal procedure and relevant constitutional and statutory laws;
- Comprehensive knowledge of the collection and storage of biological, chemical and ballistic material;
- Knowledge of and/or ability to lift latent fingerprints;
- Expert knowledge of identification and photographic techniques (with use of a DSLR camera);
- Ability to maintain sensitive and confidential material;
- Ability to operate equipment and tools required in an investigation procedure.

Required Skills and Specialised Techniques

- Excellent management skills or ability to lead and motivate a team;
- Excellent judgement, decision-making problem solving, communication, interpersonal, investigative skills.

Remuneration: - \$2,551,250 – \$3,032,634 per annum with appropriate allowances.

Applications accompanied by CVs should be submitted **no later than Friday, November 25, 2022** to: hrd@indec.com.jm.

Thank you for your interest; however, only short listed applicants will be contacted.